File: BGB-Rev. 2

## **Policy Adoption**

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Charter Board.

The Charter Board shall adhere to the following procedure in considering and adopting policy proposals to insure that they are well examined before final adoption.

- 1. First meeting-the proposal shall be presented for a first reading, discussion and first vote.
- 2. Second meeting- the proposal shall be presented for a second reading, discussion and final vote.

During discussion of a policy proposal, the views of the public and staff shall be considered. Amendments may be proposed by Charter Board members. An amendment shall not require that the policy go through an additional reading except as the Charter Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Charter Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

In addition, the Charter Board shall establish procedures to waive policies to facilitate attainment of school-level goals.

Note 1: Except in an emergency situation, policies should not be adopted at the meeting in which they are introduced.

First Reading Date: <u>6-13-17</u>

Adoption Date: 8-8-17

Lake George Charter School